

SCRUTINY BOARD

APPOINTMENT OF SCRUTINY AND POLICY DEVELOPMENT PANELS

Report of the Democratic Services Officers

Cabinet Lead for Governance and Logistics: Councillor Branson

Key Decision: N/A

1.0 Purpose of Report

- 1.1 To give the Board an opportunity to agree the membership of the five Scrutiny and Policy Development Panels and to appoint the Scrutiny and Board Members to the Panels.

2.0 Recommendation

That the Board:

- 2.1 Appoints the scrutiny leads and board members;
- 2.2 Appoints Scrutiny and Policy Development Panels and determines the Panels' terms of reference; and
- 2.3 Appoints members to the Panels.

3.0 Summary

- 3.1 The Annual Council meeting on 28 May 2014, have been asked to consider a change to the structure of the Scrutiny Board with immediate effect.
- 3.2 With the new structure (Appendix A) it is intended that this will increase the effectiveness of the council's overview and scrutiny function and enable it to provide a more significant role in assisting the council in its future development.
- 3.3 This Board is now invited to:
- a) consider and agree the appointment of the scrutiny lead and board member as proposed in Appendix B.
 - b) agree the creation of five Scrutiny and Policy Development Panels, each linked directly to one of the service clusters.

- c) consider and agree the membership of the five Scrutiny and Policy Development Panels. A list of nominations proposed by the Chairman and the five scrutiny leads is set out in Appendix B.

4.0 Implications

4.1 Resources

There are no additional financial costs arising from the recommendations.

4.2 Legal

There are no direct legal implications arising from this report.

4.3 Strategy

The work of the Scrutiny Panels helps to ensure that new strategies are robust and actions are undertaken to deliver the desired outcomes.

4.4 Risks

The Board needs to ensure that there are clear outcomes from the scrutiny process that impact positively upon the people and communities within the borough and link to corporate priorities.

4.5 Communications

The Scrutiny Board needs to continue to promote and demonstrate clearly how it is contributing towards the improvement and efficiency of Havant Borough Council.

4.6 For the Community

The scrutiny reviews attempt to involve, if appropriate, local residents, community and voluntary sector groups; businesses etc and the views and evidence gathered are fed into the individual reports.

4.7 The Integrated Impact Assessment (IIA) has been completed and concluded the following: N/A

Appendices:

Appendix A – Scrutiny Board Structure Diagram

Appendix B – Proposed membership of Scrutiny Panels (To follow)

Background Papers: Nil

Agreed and Signed off by:

Adviser to the Board: 20 May 2014

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